

Special Meeting of the Windemere Township Board - August 27, 2020

The meeting was called to order at 6:33 PM by Chairman, John Wesely. Others present were Supervisors Heidi Kroening and Mark Dunaski, Clerk Scott Danelski, Treasurer Ron Mossberg, Windemere Township Road Maintenance Lead Employee Mike Buetow and Paul Horgen. Also present five participants via Zoom.

PALON ROAD IMPROVEMENT PROJECT (TP 17-01) :

The Palon Road Improvement Project (TP 17-01) was discussed. Erickson Engineering provided the inspector for Palon Road project and has agreed to complete the Work Completion Certificate for Town Road Projects (MATs Document # C7000) for the Palon Road Improvement Project (TP 17-01). A Work Completion Certificate for Town Road Projects certifies that all work completed by the vendor Casper Construction, Inc was completed to final design specifications and complies with the requirements of Minnesota State Statute # 160.17. However, because an Erickson Engineering employee was not involved with inspecting the soil correction and class-5 gravel correction completed by Casper Construction on August 6th and 7th, 2020, Erickson Engineering is requesting that Windemere Township inspects that portion of the project and approves the work prior to Erickson Engineering completing the road certification. Windemere Township Road Maintenance Supervisor John Wesely and Road Maintenance Department Lead Employee Mike Buetow will complete a final inspection of that portion of the work on Friday August 28th, 2020 and give a report at the September 10th, 2020 regular monthly Board meeting.

WINDEMERE TOWN HALL ELECTRICAL EQUIPMENT :

The aged and inadequate electrical equipment located at the Windemere Town Hall was discussed. Supervisor Dunaski received a quote from North Country Electric Enterprises to complete the necessary work to upgrade the electrical system at the town hall. The estimated cost quoted was approximately \$4200.00 depending on structural unknowns, but would not exceed \$5000.00. Work needed to be completed would be to remove the existing fuse panel and service mast inside the building, and also remove the old meter assembly outside the building. Then install a new 100-amp service panel on the outside of the building and a new 100-amp panel inside the building to replace the existing inadequate equipment. Additional construction would include installing new pipe and wire to overhead wires on the outside of the building and new pipe and wire to the new panel inside the building, along with rerouting existing circuits to the new outdoor and indoor panels. Chairman Wesely requested Dunaski receive some additional quotes for completing the work and the topic was tabled until the September 2020 regular monthly Board meeting for further discussion.

GRUBBING @ TOWNSHIP PIT & PIT MAINTENANCE :

The grubbing of trees and brush to prepare for the 2020 class-5 gravel crushing project was discussed. Two quotes were received from Rydberg & Sons, Inc for completing the grubbing project. One quote was to grub approximately 4.744 acres of trees and brush for a total cost of \$6300.00, the second quote was to grub approximately 3 acres of trees & brush for a total cost of \$3780.00. The Board also received a quote from Road Machinery & Supply Company to rent a Komatsu D51PX-24 dozer for a weekly rate of \$2015.00 plus mobilization cost. The Road Maintenance Department believes they would be able to complete the 3 acres of grubbing of trees and brush and also have time to clean up the township pit with the one-week rental period of the dozer. Motion made by Wesely, seconded by Dunaski to approve Road Machinery & Supply Company's quote of \$2015.00 plus mobilization cost to rent a Komatsu D51PX-24 dozer for completing the tree and brush grubbing project at the township pit. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

EXCAVATOR RENTAL QUOTES :

The rental of an excavator to complete the Windemere Township ditching project was discussed. Quotes were received from two vendors, Titan Machinery Rentals and McCoy Construction & Forestry. Titan Rental quoted \$4949.36 including mobilization cost to rent a Case CX130B excavator. McCoy Construction & Forestry quoted \$5400.00 including mobilization to rent a John Deere 130G excavator. Motion made by Wesely, seconded by Kroening to approve Titan Machinery Rental's quote of \$4949.36 including mobilization cost to rent a Case CX130B excavator for completing the township's ditching project. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay. The Road Maintenance Department will also be using the excavator to help with the clean-up at the township pit.

ROAD MAINTENANCE DEPARTMENT :

The township's Road Maintenance Department was discussed. The Board wants to look at our current road maintenance model and make an apples-to-apples comparison of using a contractor model to complete the township's road maintenance work. Supervisor Dunaski stated he would like to form a sub-committee to gather all facts and documentation for making the comparison and then bring that information to the entire Town Board to review. Paul Horgen was present and was not in favor of creating a sub-committee. Treasurer Mossberg stated that he had put together a PowerPoint presentation and report to show the Board called the Treasurer's Road Maintenance Analysis which he claims is an unbiased comparison of our current road maintenance model vs. using a contractor model. The Board decided to hold an additional special meeting on September 24th, 2020 at 6:30 PM to hear Treasurer Mossberg's presentation and report. The Board will compile a list of potential questions they may have regarding the comparison which will allow Treasurer Mossberg an opportunity to research and possibly have answers to those questions at the special Board meeting to be held on September 24th.

ADJOURN :

Motion made by Wesely, seconded by Dunaski to adjourn the meeting at 8:19 PM. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

RESPECTFULLY SUBMITTED :

APPROVED :

Clerk, Scott Danelski

Chairman, John Wesely