

## **Regular Monthly Meeting of the Windemere Township Board - March 11, 2021**

The meeting was called to order at 6:30 PM by Chairman, John Wesely. Others present were Supervisors Heidi Kroening and Mark Dunaski, Clerk Cindy Woltjer, Treasurer Ron Mossberg, and Zoning Administrator, Dennis Genereau, Jr.

Also, in attendance 32 participants via Zoom.

### **CLERK'S REPORT:**

Clerk read meeting minutes from Special Budget Meeting held January 26, 2021. A motion was made by Wesely, second by Dunaski to approve said minutes. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

Minutes from the February 11, 2021 regular board meeting were then read. A motion was made by Wesely, second by Kroening to approve said minutes. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

Minutes from the Board of Audit Meeting on February 18, 2021 were then read. It was brought to the attention of the board that 3 items needed to be added to the audit minutes. 1) Zoning cash handling, 2) gravel inventory and 3) fuel inventory. A motion was made by Wesely, second by Dunaski to approve said minutes with the 3 mentioned changes. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

Minutes from the February 24, 2021 special board meeting for Resolution #2021-02-24 were then read. A motion was made by Wesely, second by Dunaski to approve said minutes. Roll Call Vote Taken: Wesely – Abstain, Kroening – Aye, Dunaski – Aye. Motion Passed 2 Aye – 1 Abstain.

### **TREASURER'S REPORT:**

Treasurer stated some tasks that were completed were the Board of Audit, completed the State Auditor Department's annual financial reporting form, created the clerk and treasurer's joint annual meeting report, deposits, which included the gas tax refund, expenses out of the ordinary included the final payment to Kiminski Paving for retainage on the Harmony Lane project. He also received a check from Zoning that was put into the township safety deposit box to be held for a later date. He also obtained new signature cards from the bank that need to be filled out and signed by the current board members and returned to the bank by the clerk. Treasurer then reported the bank balances for the month. Motion made by Wesely, second by Dunaski to approve the Treasurer's financial report as submitted. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

### **PUBLIC INPUT:**

A couple residents listening stated they were upset with how the newest person to the Planning Committee was chosen.

Another resident expressed concerns about how the Annual Township Meeting was conducted.

**OLD BUSINESS:**

**2021 BUDGET:**

There was concern about how to proceed so another meeting was suggested. Possible grant money may make a difference in the budget and what projects are able to be done along with current prices of asphalt etc. so a decision on any changes to the budgeted projects was tabled for a later date. It was suggested that a few smaller projects could still move forward such as Rush Blvd. culvert, Island Lake Road, and get boring samples on segment 2 on Sturgeon Island Road.

**LRIP APPLICATION:**

Application was submitted and it was confirmed that it was received before the deadline.

**NEW BUSINESS :**

**BIRCHVIEW ROAD AND RUSH BLVD. CULVERTS:**

There was a question about the timeline and the right of way issues on these projects. Mark will follow up with Mike Buetow and report on this later. There was also a question of how much money may have already been paid for engineering on the Balsam Road culvert. Supervisor Kroening was going to check with Scott on this before anything was paid to Pine County.

**DOT DRUG TESTING:**

Supervisor Kroening tried and was unable to make contact with anyone on this matter.

**WiFi AND INTERNET @ THE TOWN HALL:**

Quotes were received on high speed wifi with a telephone line. It was suggested that high speed internet is possible without the telephone line. Quoted service of 35M/2M without telephone would cost \$74.99 per month – 70M/3M would cost \$89.99 and the 90M/5M would cost \$119.99. Security system costs would be nominal for Intrusion – Door – Motion - Smoke – Water – Freeze for approx. \$1 per month. Motion made by Wesely, second by Dunaski to bring internet to the building and decide on Wifi at a later date. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

**STURGEON ISLAND ROAD:**

Two bids for core samplings on Sturgeon Island Road Segment 2 from Hill Street to Hwy. 46 were received. One was from Braun Intertec for \$2595.00 and the second from Twin Ports Testing for \$2772.00. After discussion a motion was made by Wesely, second by Kroening to accept the lower bid from Braun Intertec for \$2595.00 Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

**SAND LAKE RESORT EAW:**

Dennis Genereau made a presentation along with Natalie White about a proposed project for Sand Lake Resort owned by Mark Lambert for a multi-unit complex to be built. There is a mandatory Environmental Assessment Worksheet or environmental review document to lay out the basic facts and environmental impact of a project. The township or RGU (responsible government unit) is to prepare a complete document for publication that goes out to the public and to agency reviewers listed on a standard distribution list to disclose to the public so that comments can be made. It was decided that Supervisor Kroening would work with Mr. Genereau on this project as it goes forward.

**LAND DIVISION (HENRY GRETSFELD):**

Mr. Genereau is advising the board to go through with approval of this Certificate of Minor Subdivision after the Gretsfelds met the requirements of the application.

**ROAD SALT:**

Approval is being asked from the board to apply to the state for purchase of road salt. Motion made by Wesely, second by Dunaski for Mike Buetow to be able to apply to the state for purchase of road salt. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

**MILEAGE REIMBURSEMENT:**

It was determined that Windemere Township has already agreed to use the mileage reimbursement rate provided each year by the IRS.

**BOARD OF SUPERVISORS – OTHER :**

Computers still need to be distributed to a couple board members. It was suggested to use Jason Haukland as the township computer technical support for the same rate of \$50 per hour only for time worked. It was decided to get a quote from Jason for a scope of work before making any final decisions.

**USE OF EMAILS OTHER THAN WINDEMERE EMAILS :**

Supervisor Kroening asked if the board wanted her resignation because of her using her work email address for township business. Chairman Wesely and Supervisor Dunaski each stated they did not want her resignation.

Motion made by Wesely to allow supervisors to use more than one email address as long as the Windemere email address is included. Seconded by Dunaski. Roll Call Vote Taken: Wesely – Aye, Kroening – Abstain, Dunaski – Aye. Motion Passed 2 Aye – 1 Abstain.

**ROAD UPDATE :**

Chairman Wesely provided an update from Mike Beutow. Mr. Buetow provided a quote from Frontier internet service and also got quotes from Braun Intertec and Twin Ports Testing. He also requested a motion to apply for salt and sand from the state.

**ZONING UPDATE :**

Dennis Genereau reported February there were no permits issued but there were several applications that should be processed in March. He created an updated permit application for 2021. He has also set a schedule for certain working days and hours. His days are Tuesdays and Thursdays 6 - 9 pm and Saturday mornings 7 am to 1 pm. He is also only using the Windemere Township email address. The old one is no longer in use.

An email was received regarding the Tom Anderson pilings project for work done before a permit was issued. The DNR has jurisdiction on this project.

Motion made by Wesely, second by Kroening to accept the Zoning report and that it is posted to the website. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay

Motion made by Wesely, second by Kroening to authorize the new 2021 Zoning Permit Application. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay

Motion made by Wesely, second by Dunaski to approve new hours for the Zoning Administrator to Tuesdays and Thursdays from 6-9 pm and Saturdays from 7 am to 1 pm with hours to be paid only if worked. Other hours are by appointment. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay

Motion made by Dunaski, second by Kroening to accept that required permits and other official documents can be posted to the website. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay

**FIRE DISTRICT UPDATE :**

It was reported that they had their annual meeting the same night that we had ours.

**CLAIMS :**

February 2021 claims were reviewed. Motion made by Wesely, seconded Dunaski to approve the February 2021 claims as provided. Approval of Payroll # PAY2103, EFT #s 21-08 & 21-09 & 21-10. Check #s 12814 through 12834, & Direct Deposit #s DD1338 through DD1346 for a total of \$20,926.97. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

**TOWNSHIP MAIL :**

Township mail was opened and reviewed.

**ADJOURN :**

Motion made by Dunaski, seconded by Wesely to adjourn the meeting at 9:20 PM. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

RESPECTFULLY SUBMITTED :

APPROVED :

Clerk, Cindy Woltjer

Chairman, John Wesely