

**WINDEMERE TOWNSHIP, Pine County, Minnesota**  
**91546 Military Rd., Sturgeon Lake, MN 55783**  
**Town Board Meeting Minutes, October 12, 2023**

1. **The Meeting was called to order at 6:30 pm** by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. **Present** – Supervisors Alan Overland, Heidi Kroening and Tony Bakhtiari; Clerk Cindy Woltjer; Treasurer Ron Mossberg.
2. **The agenda was distributed.** Changes: Fire District added to New Business from old business. Election Memo from County added to new business. The agenda with changes was approved.
3. **Clerks Report.** September 14, 2023 board meeting minutes were read by Clerk Woltjer. Minor corrections made. **Motion** by Bakhtiari to approve the September minutes with corrections. Second by Overland. Motion Carried. 3-0 vote.
4. **Treasurers Report.** Mossberg presented the financial reports. The total cash balance as of September 30, 2023 was \$959,658.89. **Motion** by Bakhtiari to approve the Treasurers Report, second by Overland. Motion carried. 3-0 vote. The detailed financial reports are posted on the township website.
5. **Public Input.**
  - a. Heidi Gustafson commented.
  - b. Gene Gunther commented.
6. **Old Business**
  - a. **Set STVR Public Hearing.** Township legal counsel has reviewed the proposed ordinance. The board will review the required changes and discuss the issues related to setting a public hearing at a future meeting.
  - b. **Township Gravel Pit.** Overland raised the issue of continued ownership of the gravel pit. The board discussed the practicality of owning and maintaining the property. Overland suggested we need to know the value of the pit in order to consider its future value to the township. **Motion** by Overland to seek quotes from potential buyers of the property, second by Bakhtiari. Bakhtiari Aye, Overland Aye, Kroening No. Vote 2-1. Motion carried. It is noted this is not an open offer to sell at this time.
  - c. **2024 Budget.** Treasurer Mossberg reviewed the preliminary budgets from Supervisors <sup>for</sup> from the Road Department and Zoning Department.
7. **New Business**
  - a. **Community Center.** Overland brought up the need for a modern community town hall. The current town hall lacks running water, bathroom facilities, and air quality is questionable due to the condition of the basement.
  - b. **Board of Supervisors Other.** Bakhtiari discussed forfeited property available to the township for purchase from Pine County. Further investigation is underway.

- c. **Fire District.** Overland reviewed advice received at a recent township legal seminar. The key points included: a) Joining the district is most favorable. b) To have representation on the board is recommended as opposed to a fire protection contract. Overland specifically asked: "Do we have an invitation to join the fire district?" Bakhtiari will follow up.
  - d. **Election Memo from Pine County.** Clerk Woltier read a memo from Kelly Schroeder, Pine County Auditor regarding election allocation of \$138.05 for reporting election results. **Motion** by Bakhtiari to yield to Pine County the election reporting/accounting, second by Overland. Motion carried. 3-0 vote.
8. **Road Update.** Bakhtiari reported the sign audit is completed and will forward the summary report to the supervisors after writing up recommendations. Assistant to the Road Supervisor Anderson reported on the completed and pending road work. The report is on file with the clerk.
9. **Zoning Update.** Zoning Administrator Genereau reported 9 permits were issued and 2 variances granted. Board of Adjustment meets Tuesday, October 24, 2023 at 6:30pm for one variance regarding a land split. Meeting with Attorney Couri regarding; 1) ordinance for blight, 2) noise ordinance adding a civil remedy to assist homeowners a private civil process under tort law. 3) STVR process. 4) Civil enforcement for Blight. 5) Camper permits and variance hearing. 6) 3 additional variance requests that may extend into 2024.
10. **Planning Commission.** Paul Horgen reported.
- a. Noise Ordinance is being forwarded to the Supervisors.
  - b. Upcoming meeting dates for Planning Commission. Dec 6, 2023, February 6, 2024, April 2, 2024.
  - c. Planning commission recommends change the proposed <sup>STVR</sup> ~~STR~~ ordinance to <sup>name</sup> STR Ordinance. Board agreed.
11. **Fire District Update.** Bakhtiari reported 13 calls, 10 medical, 1 brush/grass fires, 1 public assist, 1 motor vehicle accident.
11. **Public Input.**
- a. Ron Buetow commented.
  - b. Jude Stevens commented.
12. **Review Claims**
- a. **Claims:**  
 PAY 23-101  
 PAY 23-102  
 EFTs: EFT 23-22, 23-23, 23-24  
 Checks # 13432 thru 13450  
 Direct Deposits: 1615 to 1621  
 For a total of \$233,702.55

**Motion** by Bakhtiari to approve claims, second by Overland. Motion carried. 3-0 vote.

**13. Open Mail and Review**

- a. Meeting Pine County Township Officers Association, Saturday, October 28, 2023, 9am, Hinckley Community Center.
- b. **Motion** by Overland to approve \$650.00 <sup>to buy</sup> for misc. apron/culverts <sup>by</sup> Hinckley Trailer and Culvert Sales, second by Bakhtiari. Motion carried. 3-0 vote.

**14. Motion to Adjourn Meeting** at 8:53pm, by Bakhtiari, seconded by Overland. Motion Carried. 3-0 vote.

Submitted by Recorder

Amy Perrine: \_\_\_\_\_

*Amy Perrine* 12/14/23

Clerk Woltjer: \_\_\_\_\_

Alan Overland, Chairman: \_\_\_\_\_

*[Signature]* 12/14/23