

WINDEMERE TOWNSHIP, Pine County, Minnesota
91546 Military Rd., Sturgeon Lake, MN 55783
Town Board Meeting Minutes, May 11, 2023

1. Meeting was called to order at 6:30 pm by Chairman Alan Overland. The meeting opened with the Pledge of Allegiance. **Present** – Supervisors Alan Overland, Heidi Kroening and Tony Bakhtiari; Clerk Cindy Woltjer; Treasurer Ron Mossberg. Several citizens and guests.
2. **The Agenda was distributed. Motion** by Bakhtiari to move Nancy Ring to Public input and Fire District to Old Business, second by Overland. Overland Aye, Bakhtiari Aye, Kroening Nay. Motion Carried.
3. **Clerks Report.** Overland confirmed with Amy Perrine that she was not taking any compensation for taking the Minutes at the meetings. Meeting minutes were not approved due to discrepancies. Clerk Woltjer discussed 9.5 minutes of audio was not recorded at the April 13, 2023 meeting. Woltjer also entered into the record a letter from Dan Mannick to be read in Public Input. **Minutes not approved.**
4. **Treasurers Report.** Mossberg presented the financial reports. **Motion** by Bakhtiari to approve the Treasurers Report, second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried unanimously.
5. **Public Input. See number 12 below.**
6. **Old Business**
 - a. **Tree Clearing ROW** Discussion on Omar beginning work and notifying property owners of when and how removal will be completed.
 - b. **Moose Lake Fire District (MLFD).** Osten Berg and Steve Olhgren discussed the current contract model Windemere Township has with the MLFD and joining the MLFD as a board member.
7. **New Business**
 - a. **IT Emails** Treasurer requested permission from the board to convert the 5 pack email package with Go Daddy to individual email accounts. **Motion** to move 3 accounts in the 5 pack to individual accounts to make local backups and turn on email archiving and close non active account by Bakhtiari, second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried unanimously.
 - b. **Board of Supervisors Other.** Bakhtiari questioned the agenda having this terminology and whether it should be more specific. Overland felt it was okay the way it was and keep it more flexible.
 - c. **Ryberg Quote** regarding equipment rental / Class 5 was with or without operator. Need clarity.
 - d. Pine County ROW Clearing and request to use Windemere Pit. **Motion** by Kroening to allow Pine County to use the Windemere Pit for the tree/brush debris and they will assist in pushing up the piles at no cost, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried unanimously.
 - e. **Sale of Miscellaneous Equipment - mowers, trailers, fuel tank, chipper, and various items.** Motion by Bakhtiari to move toward using an Auction service to sell the remaining equipment, second by Overland. Overland Aye, Bakhtiari Aye, Kroening No. Motion Carried.

8. **Road Update.** Saturday, May 13, 2023 at 9am the Road Review will take place. The public was invited to join.

9. **Zoning Update. Zoning Administrator Dennis Genereau discussed the following:**

- a. **Permits Increasing.**
- b. **Variance Request** for Sand Lake, Board of Adjustment meeting on June 13, 2023
- c. **Camper Enforcement.** Edelweiss has three campers not in compliance the rest of the campers by the lake are grandfathered in.
- d. **Blight** Case summary is with attorney Jay Squires and will be reviewed after 5/15/2023.
- e. **Pine County Shoreland Ordinance** Caleb Anderson is working on an updated shore land ordinance to encompass shore land restoration below and at the ordinary high water mark.
- f. **Short Term Vacation Rentals.** Windemere Ordinances does not speak to commercial zoning for VRBO's and cannot be address unless ordinances are changed. Dennis Genereau discussed an ordinance is needed to enforce Short Term Vacation Rental Properties in the township.

10. **Planning Commission.** Vice Chair Cindy Carlson submitted the final version of the Short Term Vacation Rental Ordinance to the Board and appealed for the Board to move forward with an attorney review. Dennis Genereau discussed the steps if a January 1, 2024 timeframe were approved by the Board acceptance date; the implementation process for the VRBOs would likely be

implemented by June or July of 2024. **Motion** by Kroening to approve the ordinance and the language along with its application for Short Term Vacation Rental Ordinance, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried unanimously.

11. **Fire District Update.** Bakhtiari reported 8 calls, 5 medical, 1 brush fire, 1 Motor vehicle Accident, 1 vehicle fire.

12. **Public Input.**

- a. Jude Stephens commented.
- b. Cindy Carlson commented.
- c. Dale Lund commented.
- d. Tim Flor commented.
- e. Nancy Ring commented.
- f. Rhonda Young commented.
- g. Judd Stephens commented.
- h. Michelle Flor commented.
- i. Mary Knutson commented.

13. **Review Claims**

- a. **Brush pile burning** Invoice for \$600 from Sandberg Construction. Sandberg discussed the amount of brush and piles being dumped everywhere by the public and the extended time it has taken to push the piles in the pit and burning times. At 9:03pm a citizen was evicted from the meeting for disruption of the meeting. **Motion** by Kroening to approve invoice for \$600 with the additional \$400 for Sandberg Construction, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried unanimously.

- b. **Additional Work Quote from Sandberg Construction** to push up piles and burn piles, Genereau to review pit and will add directional signage to help the public know where to place brush and debris. **Motion** by Overland to approve up to \$800 a ^{month} week to push up the pile to or \$1,000 a month for Sandberg to push up debris piles and burn once a week, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried unanimously.
- c. **Motion** by Kroening to approve \$5,500 to Sandberg Construction for emergency work, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried unanimously.
- d. **Emergency Work on Military Rd. for \$24,000.** Kroening won't sign off on it. **Motion** by Kroening for a \$5,000 cap for Emergency Work. No Second. Motion Dies.
- e. **Jay Squires, esq** for mediation lawsuit on Sand Lake for **\$713.60.** Treasurer Mossberg believes it will be covered by insurance. **Motion** by Overland to not pay \$713.60 to Jay Squires, esq., second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried unanimously.
- f. **MN Unemployment Claim \$59.05.** It is unknown who the claim was for but Treasurer Mossberg advised to pay for it because the State would start charging penalties. **Motion** by Overland to pay \$59.05 to the State of Minnesota, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Aye. Motion carried unanimously.
- g. **Emergency Road Repair on Military Rd. for Gobel Excavating.** **Motion** by Overland to approve \$24,913 to Gobel Excavating, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Nay. Motion carried.

8. Claims Review.

PAY 23-05

EFTs: EFT 23-11, EFT 23-12

Checks # 13345 through 13358, Void Check 13357,

Direct Deposit 1576 to 1583 Total \$39,095.25.

Motion by Overland to approve, second by Bakhtiari, Overland Aye, Bakhtiari Aye, Kroening Aye except check 1349. Motion carried.

14. Open Mail and Review. Clerk Woljter opened mail.

- a. Letter from Dan Mannick, Local 49, read at meeting for information request. **Motion** by Overland to contact legal services with Couri & Rupp, second by Bakhtiari. Overland Aye, Bakhtiari Aye, Kroening Nay. Motion carried.
- b. Letter from ~~Maddock~~ ^{Maddock} for Consolidated liability coverage and renewal estimate. **3.** Notice for Flood Damage Assessment Meeting on 5/18/23 at 9am in Hinckley. Bakhtiari and Kroening will attend.
- c. Invoice Safety Deposit Box for \$35.00 will be billed April 3, 2024. 2 documents. **5.** Sewer District Meeting.
- d. Land & Cabin, Culverts, Pine County Historical Society, US Bank Statements.

15. **Motion to Adjourn Meeting** at 9:55pm. Motion by Bakhtiari, second by Overland. Overland Aye, Bakhtiari Aye, Kroening Aye.

Submitted by Recorder Amy Perrine: Amy Perrine 12/14/23

Clerk Woltjer: _____

Approved by Alan Overland, Chairman: [Signature] 12/14/23