

**WINDEMERE TOWNSHIP
CONDITIONAL OR INTERIM USE APPLICATION**

Petitioner Information

Property Owner: _____ Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Email: _____

Daytime Phone: _____ Other Phone/Fax: _____

Agent/Attorney: _____ Agent/Attorney Phone: _____

Site Information

Property Address: _____

Size (In Acres) _____ Parcel ID Number _____

Zoning District _____ Current Property Use _____

Please Answer the following Questions. Additional paper may be used if needed.

1.) Proposed Use: _____

2.) Is the proposed use listed or similar to a conditional use or interim use for the applicable district in Section 7.A.1 of the Windemere Township Zoning Ordinance? (Please Circle)? Yes No

3.) How will adequate utilities, access roads, drainage, parking, and other necessary facilities be provided? _____

4.) Will the use cause traffic hazard or congestion? Yes No If Yes, how will it be mitigated: _____

5.) What steps will be taken to prevent or control offensive odor, fumes, dust, noise, vibration and lighting so as not to constitute a nuisance or disturbance to neighboring properties?

5.) Are the location and character of the proposed use consistent with a desirable pattern or development for the general locality? Yes No Explain _____

6.) Is the proposed use compatible with uses on adjacent lands? Yes No Explain _____

7.) Is the use consistent with the Windemere Township Comprehensive Plan, the purpose of the applicable ordinance, and purpose of the zoning district in which the property lies? Yes No

Explain _____

CONDITIONAL USE or INTERIM USE CHECKLIST

1. _____ Completed Application Form.
2. _____ \$275.00 Application Fee, payable to "Windemere Township".
3. _____ Proof of Ownership (Deed or Title Insurance Policy).
4. _____ A beneficiary disclosure statement for property, if held in trust.
5. _____ Certificate of Survey or Site Plans showing the following items:
 - a. _____ Title of project
 - b. _____ Scale of drawing
 - c. _____ "North Arrow" showing north at top of the drawing
 - d. _____ Any structure on the property
 - e. _____ Bluff or slope locations with direction of contour
 - f. _____ Wooded areas (if present)
 - g. _____ Natural drainage to, from, and on the property
 - h. _____ Base Flood Elevation (if present on the property)
 - i. _____ Wetlands on the property (if present)
 - j. _____ Location map
 - k. _____ Developer/owner
 - l. _____ Date of drawing
 - m. _____ Designer/Surveyor

I understand that by signing this form that the property in question may be visited by township staff and/or board/commission members during normal business hours throughout the petition process. I understand the Planning Commission and Township Board shall determine that the proposed project will meet the above prior to approval of any conditional or interim use permit. I certify that the information and exhibits submitted are true and correct to the best of my knowledge.

Signature of Property Owner: _____ **Date:** _____

FEE PAID: _____ CHECK #: _____ RECEIPT #: _____