

Regular Monthly Meeting of the Windemere Township Board - November 17, 2022

The meeting was called to order at 6:34 PM by Chair, Heidi Kroening. Others present were Supervisors Mark Dunaski & Tony Bakhtiari, Clerk Cindy Woltjer, Treasurer Ron Mossberg. Absent was Zoning Administrator Dennis Genereau.

Also, in attendance were 8 Windemere residents and 8 participants via Zoom.

APPROVAL OF AGENDA :

There were no objections to the agenda as provided.

CLERK'S REPORT:

Clerk Woltjer read meeting minutes from the October 13, 2022 meeting. A motion was made by Kroening, second by Dunaski to approve the October 13, 2022 minutes as read. Vote Taken: Kroening - Aye, Dunaski – Aye, Bakhtiari - Aye. Motion Passed 3/0. Clerk Woltjer then reported a 72% voter turnout in the midterm elections and thanked everyone that came to vote and also thanked the election judges for doing a wonderful job.

TREASURER'S REPORT:

Treasurer Mossberg gave the treasurer's report through October 2022. He reported investing just over \$500,000 in excess funds. Motion made by Kroening, second by Dunaski to accept the Treasurer's report. Vote Taken: Kroening - Aye, Dunaski – Aye, Bakhtiari - Aye. Motion Passed 3/0.

OLD BUSINESS:

Road Maintenance Coordinator :

Supervisor Dunaski stated receiving two applications, one from Scott Danelski and the second from Jeffrey Kirk. The panel conducting the interview on October 26th consisted of Supervisor Dunaski, Zoning Administrator Dennis Genereau and Clerk Cindy Woltjer. This panel, after going over the individual qualifications and the notes from the interview process, recommended hiring Scott Danelski for the position of Road Maintenance Coordinator. Motion made by Kroening, second by Dunaski to hire Scott Danelski for said position. Vote Taken: Kroening - Aye, Dunaski – Aye, Bakhtiari - Aye. Motion Passed 3/0.

Records Scanning Position :

Chair Kroening explained the need for a temporary person to help the clerk get caught up with filing and archiving of documents. A motion was made by Kroening, seconded by Dunaski to post for and hire a qualified temporary part time person to scan documents at a rate of \$18 an hour with Chair Kroening

and Clerk Woltjer conducting the interviews and making the decision to hire. Vote Taken: Kroening - Aye, Dunaski – Aye, Bakhtiari - Abstain. Motion Passed 2/A.

2023 Budget :

Treasurer Mossberg presented the draft budget from the October meeting for continued updating and a few changes were made to several accounts.

NEW BUSINESS :

Sturgeon Island Bridge Parking Resolution :

Supervisor Dunaski reported that Pine County is requiring a Resolution designating a no parking zone next to the Sturgeon Island Bridge before construction can begin. Motion made by Dunaski, seconded by Kroening to pass a resolution to ban parking of motor vehicles on Sturgeon Island Road within the limits of the construction area SAP 059-599-045. Vote Taken: Kroening - Aye, Dunaski – Aye, Bakhtiari - Aye. Motion Passed 3/0.

Sturgeon Lake High Water Report :

Supervisor Dunaski presented the Sturgeon Lake High Water Outlet Investigation Engineer’s Conceptual Report that was completed by Houston Engineering, Inc. He stated that the report would be posted on the website for citizens to be able to look at. He explained that this is a report that gives 4 different options to deal with the high water issues on Sturgeon Lake should it be decided to take action in the future.

Township Sign Inspection :

Signs were discussed and it was decided to put \$5000 in the budget to cover inspection of sign conditions. This inspection could cover such things as condition, whether to repair or replace a sign and also the possibility of GPS location of signs and culverts.

Snow Plowing :

Supervisor Dunaski reported he solicited 7 different contractors to give a quote for snow plowing with Sandberg Construction submitting the only quote at \$200 per hour for snow and ice removal for the 2022-2023 winter season. A motion by Dunaski, seconded by Bakhtiari to accept Sandberg Construction’s quote for snow and ice removal. Vote Taken: Kroening - Aye, Dunaski – Aye, Bakhtiari - Aye. Motion passed 3/0.

Board of Supervisors Other :

Chair Kroening brought up the issue of the closed meeting recordings for the union negotiations, that are now complete, stating that it is up to the board to decide if the recordings should be made public or not. It was also stated that the website is a convenience provided by the township and not a requirement. A motion by Bahktiari, seconded by Dunaski to post the closed meeting recordings of the completed union negotiations on the township website to be done before the December board meeting. Vote Taken: Kroening - Aye, Dunaski – Aye, Bakhtiari - Aye. Motion passed 3/0.

Chair Kroening then asked that the issue of the pit being open for residents to drop off their brush and composting be put on the March 2023 Agenda so a schedule can be made.

Chair Kroening brought up the Board of Equalization Meeting scheduled for Monday, April 17, 2023. Supervisor Bahktiari asked about how to get training for this and will reach out to the Assessor’s office for information.

ROAD UPDATE :

Supervisor Dunaski reported that the 5 culverts scheduled to be replaced have been completed. He also stated that 3 roads had reported wash outs and those have already been taken care of.

ZONING UPDATE :

Zoning Administrator Genereau was absent and there was no report.

PLANNING COMMISSION UPDATE :

Commissioner Dawson Gentry reported that Dennis Genereau and Cindy Carlson will be working on the final draft of the new ordinance to then be sent to the attorney.

FIRE DISTRICT UPDATE :

Supervisor Bakhtiari reported a projected 2% increase for 2023. He said there were 8 calls, 6 for medical, 1 motor vehicle injury and 1 was cancelled. He also mentioned the Fire District wants a 5 year signed contract beginning January 1st. It was decided to further discuss the time frame of a new contract at a later date.

PUBLIC INPUT :

The first person to comment thanked Treasurer Mossberg for his service in modernizing the township financials. He then thanked Supervisor Dunaski for all the hard work he has put in and wished he would be staying. Last he thanked the road maintenance crew for doing a wonderful job and thought they deserved their medical insurance. He then stated he and others will miss the in-house service the crew provided and hopes the township can hire quality contractors.

The second comments were from Alan Overland who wanted to clarify that putting off hiring the Road Maintenance Coordinator until after he was on the board was not his opinion.

Chair Kroening then stated that there would be a separate Board of Canvass Meeting following the adjournment of the regular meeting tonight.

CLAIMS :

October 2022 claims were reviewed. Motion made by Kroening, seconded by Dunaski to approve the October 2022 claims as provided. Approval of Payroll #PAY 22-11, EFT #s 22-36 thru 22-37, Check #s 13216 through 13249, & Direct Deposit #s DD1532 through DD1538 for a total of \$112,163.23. Vote Taken: Kroening - Aye, Dunaski – Aye, Bakhtiari - Aye. Motion Passed 3/0.

TOWNSHIP MAIL :

Township mail was opened and reviewed.

ADJOURN :

Motion made by Kroening, seconded by Dunaski to adjourn the meeting at 8:13 PM. Vote Taken: Kroening - Aye, Dunaski – Aye, Bakhtiari - Aye. Motion Passed 3/0.

RESPECTFULLY SUBMITTED :

APPROVED :

Clerk, Cindy Woltjer

Chair, Heidi Kroening