

WINDEMERE TOWNSHIP, Pine County, Minnesota
91546 Military Rd., Sturgeon Lake, MN 55783
Town Board Meeting Minutes, November 9, 2023

1. **The Meeting was called to order at 6:30 pm** by Vice Chairman Tony Bakhtiari. The meeting opened with the Pledge of Allegiance. **Present** – Supervisors Heidi Kroening and Tony Bakhtiari; Clerk Cindy Woltjer; Treasurer Ron Mossberg. **Absent** Alan Overland. Meeting **Location:** Moose Lake City Hall.
2. **The agenda was distributed.** Changes: Email from Frontier Communications regarding work around Lake 12 added to New Business. Election Memo from County added to new business. The agenda with changes was approved. **Motion** Bakhtiari, second Kroening. 2-0 vote.
3. **Clerks Report.** October 12, 2023 board meeting minutes were read by Clerk Woltjer. Minor corrections made. **Motion** by Bakhtiari to approve the October minutes with corrections. Second by Kroening. Motion Carried. 2-0 vote.
4. **Treasurers Report.** Mossberg presented the financial reports. The total cash balance as of October 30, 2023 was \$729,243.78. **Motion** by Bakhtiari to approve the Treasurers Report, second by Kroening. Motion carried. 2-0 vote. The detailed financial reports are posted on the township website.
5. **Public Input.**
 - a. Lorrie Branum commented.
 - b. John Menke commented.
 - c. Sue Hufford commented.
6. **Old Business**
 - a. **MLWSSD Appointment.** **Motion** to appoint Paula Engstrom as a board member for the Moose Lake Water Sanitary Sewer District beginning 1/1/2024 for a 4-year term, ^{MOTION BY BAKHTIARI} second by Kroening. Motion carried. 2-0 vote.
 - b. **2024 Budget.** Treasurer Mossberg requested if there are any further changes to the 2024 budget draft please send to him before the December meeting.
7. **New Business**
 - a. **Earned Sick and Safe Time.** Treasurer Mossberg reviewed the new mandated MN Legislation for Sick and Safe Time and requested direction on how to report earned time. Elected officials will not be included.
 - b. **US Bank Investment Transfer.** Treasurer Mossberg stated the US Bank investment of \$76,000 is coming due. **Motion** by Bakhtiari to transfer the \$76,000 from US Bank to the checking account, second by Kroening. Motion carried. 2-0 vote.
 - c. **Disaster Relief Reimbursement.** Treasurer Mossberg stated there is a potential of approximately \$325,000 that may be recovered from the State and Federal Disaster Relief program and asked who is responsible for completing the claims. Kroening reported she is gathering data to submit to FEMA and the State.

- d. **Frontier – Lake 12.** Clerk Woltjer received an email requesting permission to locate and maintain telephone lines along Lake 12 road. The matter was referred to the road department.
- e. **Board of Supervisors Other.** Supervisor Kroening questioned the reason for moving the Board meeting to the Moose Lake City Hall and the cost of the testing the Town Hall for mold. Anderson reported there was no cost to the township for the testing. **Motion** by Kroening to have the December Board Meeting at the Moose Lake City Hall, Bakhtiari seconded. Motion carried. 2-0 vote. Kroening requested update to the Sign Audit at December meeting. Mossberg reported he has not received a check from the insurance company for \$2,600. Bakhtiari will follow up. 274.00

8. **Road Update.** Assistant to the Road Supervisor Anderson reported on the completed and pending road work. The report is on file with the clerk.

9. **Zoning Update.** No report

10. **Planning Commission.** Paul Horgen discussed the age of the Comprehensive Plan and suggests a new steering committee is needed to update the plan. No action taken.

11. **Fire District Update.** No Report. Special Meeting scheduled for 11/30/23 at 6:30pm Moose Lake Fire Hall.

12. **Public Input.**

- a. Ron Buetow commented.
- b. Jude Stevens commented.

13. **Review Claims**

- a. **Claims:**
PAY 2311
EFTs: EFT 23-25, 23-26
Checks # 13451 thru 13465
Direct Deposits: 1622 to 1628
For a total of \$32,359.19

Motion by Kroening to approve claims, second by Bakhtiari. Motion carried. 2-0 vote.

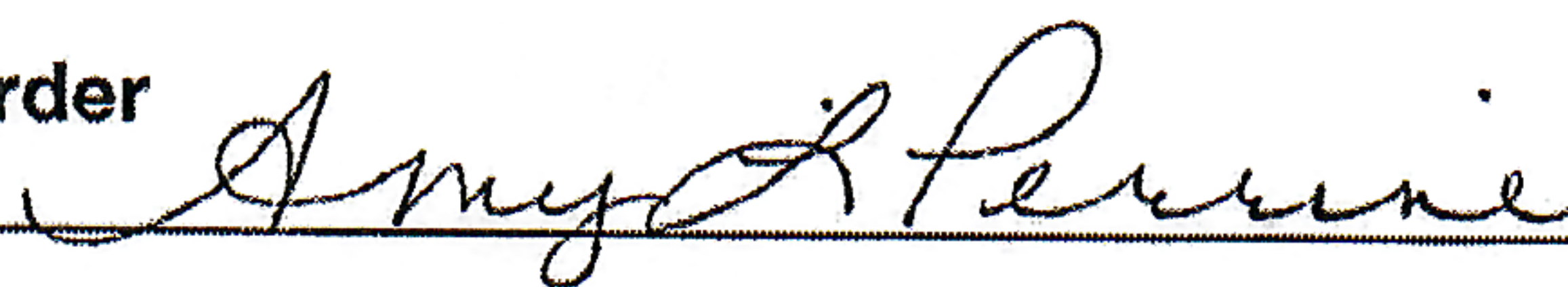
14. **Open Mail and Review**

- a. Routine mail was handled.
- b. A package was presented by Cindy Woltjer. The contents included two shirts imprinted with a degrading remark directed toward Supervisor Bakhtiari and Assistant Road Supervisor Anderson. The USPS tracking number with a delivery date on September 9, 2023, was noted.

15. **Motion to Adjourn Meeting** at 8:16pm, by Bakhtiari, seconded by Kroening. Motion Carried. 2-0 vote.

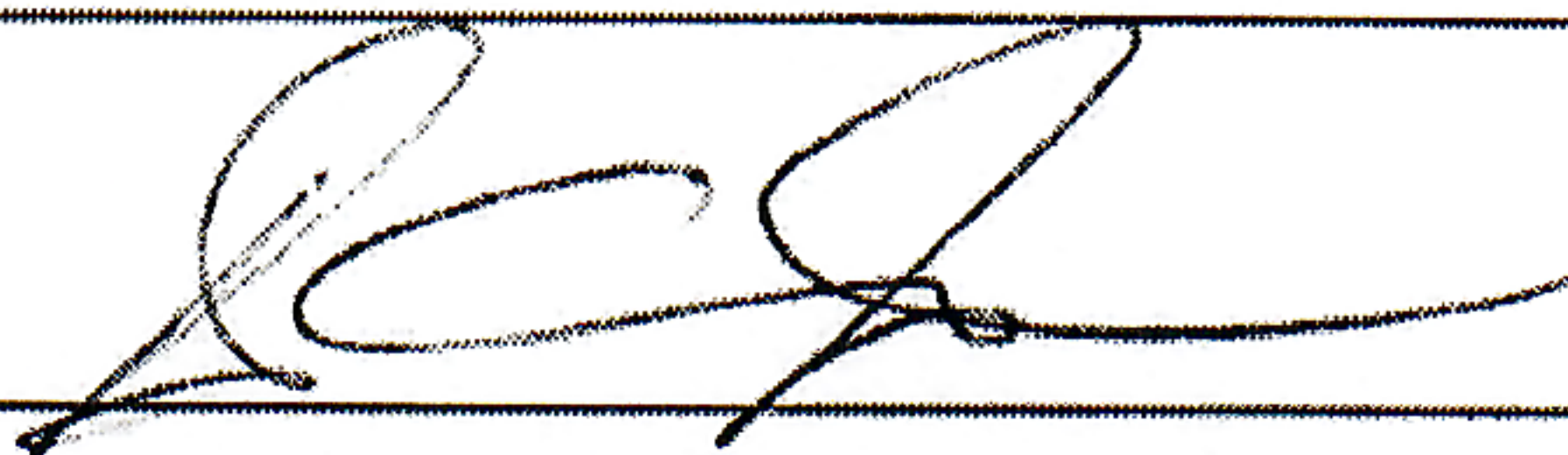
Submitted by Recorder

Amy Perrine:



Clerk Woltjer:

Alan Overland, Chairman:



12/14/24