

Regular Monthly Meeting of the Windemere Township Board - January 14, 2021

The meeting was called to order at 6:30 PM by Chairman, John Wesely. Others present were Supervisors Heidi Kroening and Mark Dunaski, Clerk Cindy Woltjer, Deputy Clerk Scott Danelski, Treasurer Ron Mossberg, Road Maintenance Department Foreman Mike Buetow, and Zoning Administrator Dennis Genereau.

Also, in attendance 17 participants via Zoom.

REORGANIZATION OF TOWN BOARD:

Mark Dunaski nominated John Wesely as Chair. Seconded by Heidi Kroening. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay. John Wesely nominated Heidi Kroening as Vice Chair. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay. Other assignments were: John Wesely – Roads and Crew, Heidi Kroening – Zoning and Environment and Mark Dunaski – Fire, Safety and Building Maintenance.

CLERK'S REPORT:

The Clerk's report open meeting law was discussed. December meeting clerk's report tabled for board approval.

TREASURER'S REPORT:

There was discussion about the treasurer being able to run payroll withholdings without the board's approval to include paying EFT federal and state withholding taxes and PERA contributions. Motion made by Wesely, second by Dunaski to approve the Treasurer's financial report as submitted. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

PUBLIC INPUT:

A suggestion was made by Vern C. Anderson II that the March Annual meeting be at a larger venue such as Doc's.

OLD BUSINESS:

NORTH COUNTRY ELECTRIC:

An overpayment was made to North Country Electric on claim #12762. Treasurer Mossberg has sent them a request for a refund.

TOWNSHIP SECURITY ALARM SYSTEM:

It was suggested that to improve the fire and motion alarm system would depend on high speed internet possibly coming in the spring.

HEATER IN SHOP:

The township did receive two quotes for installation of a heater for the maintenance shop. The first quote was from Sheet Metal Solutions for complete labor and materials to install a 175,000 BTU unit for \$3,580.00. The second quote was from D&E for complete labor and materials to install a 250,000 BTU unit for \$4,017.50. It was agreed that a 175,000 BTU unit would be sufficient to heat the shop. A motion was made by Wesely to accept Sheet Metal Solution’s quote to do the job. Roll Call Vote Taken: Wesely – Aye, Kroening – Abstain, Dunaski – Aye. Motion Passed 2 Aye – 1 Abstain.

WINDEMERE TOWNSHIP 2021 BUDGET:

The 2021 budget is still being worked on. The Treasurer is working on updating the spreadsheet. The next budget meeting is scheduled for January 26th at 6:30 PM at the Windermere Town Hall.

WINDEMERE TOWNSHIP PLANNING COMMISSION MEMBER APPOINTMENTS :

An Appointment to the Windemere Township Planning Commission was discussed. One vacancy remains on the Windemere Township Planning Commission due to a resignation. The Windemere Town Board received one letter of interest from Timothy Woller requesting to be appointed to the Windemere Township Planning Commission. The Board believes a non-permanent resident member might have a different mindset than permanent residents in this position. A motion was made by Wesely to run the ad again to see if there are any more applicants interested in the position. Seconded by Dunaski. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

QUESTIONS ON SET-UP OF NEW TOWNSHIP LAPTOP COMPUTERS :

The set-up and software installation on the seven new township laptop computers were discussed. It was asked if the new clerk's computer could be set up first in order to accelerate the training process. Motion made by Wesely, second by Dunaski to approve vendor Jason Haukland and contract with him at \$50 an hour to complete the initial set-up and software installation of seven Windemere Township laptop computers. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

2021 WINDEMERE TOWNSHIP ANNUAL MEETING :

The Board discussed the 2021 Windemere Township Annual Meeting and the potential difficulties that may occur when holding the meeting in-person due to the COVID-19 pandemic. Doc's was brought up as a potential meeting place as were the Willow River and Moose Lake schools. Chairman Wesely said he would find out if either of the two schools could be used. Supervisor Kroening would see about a possible continuation of the meeting. The subject was tabled until the February regular meeting.

WINDEMERE TOWNSHIP ROAD MAINTENANCE MANAGER :

It was asked whether this new position was needed. Treasurer Mossberg had questions concerning the job description. The subject was tabled until the next general meeting on February 11, 2021.

NEW BUSINESS :

STATUTORY DUTIES OF ELECTED TOWNSHIP OFFICIALS :

No Action Taken. This topic is tabled until the February 2021 Regular Board Meeting for further discussion.

DISSEMINATION OF PUBLIC RECORDS :

Questions on postings to website need to be discussed further. Chairman Wesely stated all postings need to be board approved.

QUOTES FOR GEOTECHNICAL CORE-SAMPLING STURGEON ISLAND ROAD :

Mike Buetow recommended 10 feet of core samples and mentioned Pine County did not do sampling. Estimates were received from Braun Intertec for \$5,155 and Twin Ports Testing for \$3,962. Motion was made by Wesely to hire Twin Ports Testing. Seconded by Dunaski. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

2021 – 2023 TOWNSHIP COMPENSATION GRID :

No Action Taken. This topic is tabled until the February 2021 Regular Board Meeting for more information.

BOARD OF SUPERVISORS – OTHER :

ROAD UPDATE :

Road Maintenance Department Foreman Mike Buetow gave the monthly road update. He stated that we have the core samples for Harmony Lane and they are satisfactory. A motion was made by Wesely to pay Kiminski Paving their final payment of \$19,089.80. A second was made by Kroening. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay. Mike is also assessing the value of the township equipment.

ZONING UPDATE :

Dennis Genereau stated 110 permits were issued in 2020 and shared with Pine County Assessor’s office for valuation. There are 12 permits still pending but no work has started as of yet. Three minor subdivision requests have been made and may need some attention from the variance board. Will be doing an inspection of a manufactured home on Harmony Lane moved in by the mover before the homeowners knowledge because a permit is usually needed before it is moved in. They will be resuming spring cleanup inspections on about 6 blighted properties. Possible zoning ordinance changes and fees need to be considered. Ice push on Sturgeon Lake has started and have talked with a couple contractors to see if there may be a better way to deal with the situation. Planning for 2021 issues with the county and the DNR with respect to shoreline issues and also wetlands. Talked about establishing official right of ways for township roads to know where the setbacks are. Working on an education process and certification with contractors for shoreline restoration.

PLANNING COMMISSION UPDATE :

No further updates.

FIRE DISTRICT UPDATE :

No Update Available.

CLAIMS :

December 2020 claims were reviewed. Motion made by Wesely, seconded Kroening to approve the December 2020 claims as submitted. Approval of Payroll # PAY-201224 & PAY 2001, EFT #s 20-44 & 21-01 through 21-04 Check #s 12775 through 12795, & Direct Deposit #s DD1317 through DD1328 for a total of \$26,710.72. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

TOWNSHIP MAIL :

Township mail was opened and reviewed.

ADJOURN :

Motion made by Wesely, seconded by Dunaski to adjourn the meeting at 9:30 PM. Roll Call Vote Taken: Wesely – Aye, Kroening – Aye, Dunaski – Aye. Motion Passed 3 Aye – 0 Nay.

RESPECTFULLY SUBMITTED :

APPROVED :

Clerk, Cindy Woltjer

Chairman, John Wesely