

Regular Monthly Meeting of the Windemere Township Board - March 10, 2022

The meeting was called to order at 6:30 PM by Vice Chair, Mark Dunaski. Others present were Supervisor Tony Bakhtiari, Clerk Cindy Woltjer, Treasurer Ron Mossberg & Zoning Administrator Dennis Genereau. Absent was Chair Heidi Kroening.

Also, in attendance were 9 Windemere residents and 7 participants via Zoom.

CLERK'S REPORT:

Clerk Woltjer read meeting minutes from the February 10, 2022 Regular Meeting. A motion was made by Dunaski, second by Bakhtiari to approve said minutes. Vote Taken: Dunaski – Aye, Bakhtiari - Aye. Motion Passed 2/0.

TREASURER'S REPORT:

Treasurer Mossberg gave the report for February 2022 stating that the Board of Audit was completed and that there had been few deposits for the month and that expenses not out of the ordinary. Motion made by Dunaski, second by Bakhtiari to accept the Treasurer's report. Vote Taken: Dunaski – Aye, Bakhtiari - Aye. Motion Passed 2/0.

PUBLIC INPUT:

The first resident to speak inquired about the road contractor model being considered. He asked the board to ask the contractors to specify what type of equipment they will use and be sure they have qualified employees to do the work. He said to be sure they have proper insurance. He brought up conflicts of interest and asked if one of the supervisors had a contractor in mind that may have already been contacted. He then asked that there be standards in mind that the contractors would be rated on.

The second resident from Ray & Marge's asked for the board to approve his liquor license renewal. A motion was made by Dunaski, second by Bahktiari to approve the township portion of Ray & Marge's On Sale Liquor License. Vote Taken: Dunaski – Aye, Bahktiari – Aye. Motion Passed 2/0.

A third resident encouraged the board to continue pursuing the contractor model for the township roads.

The fourth resident brought in samples of the rocks that had been left on the road by the sanding trucks to show the board how large some of them were. He stated that he had also taken pictures of the road.

There were no comments from Zoom participants.

OLD BUSINESS:

Re-approve Corrected January Meeting Minutes :

Zoning Administrator Dennis Genereau reported asking for a few changes be made to his report in the January regular meeting minutes. A motion was made by Dunaski, seconded by Bahktiari to approve the

corrected copy of the January regular meeting minutes. Vote Taken: Dunaski – Aye, Bahktiari – Aye.
Motion Passed 2/0.

Fuel Tank and Pit Audits :

Supervisor Dunaski reported that manufacturer of our fuel tank was no longer in business but he met with the fuel company and was informed of an application that can easily calculate our fuel usage. He then stated that Straightline Surveying will do an audit of the gravel at the township pit as soon as the weather will allow.

Road and Bridge Policy :

Supervisor Dunaski explained there were two models to work with – a long contract model for road grading, plowing and regular road maintenance etc. - and a shorter contract model that would cover things like mowing, brushing and general maintenance around the township building. He stated that he would have copies of these model contracts to finalize and approve at the special meeting on March 15th to be ready for the bidding packets.

Supervisor Bahktiari stated the RFP's (Request for Proposal) should be put out right away to solicit any interested contractors and be able to interview them before a contract can be given.

A motion was made by Bahktiari to move forward with the RFP's and see if there is any contractor interest in them as soon as possible. There was no second so motion did not pass.

Road Maintenance Model Update :

Already discussed.

NEW BUSINESS :

Board of Supervisors Other:

Supervisor Dunaski said he received a call from a concerned resident about the roads being plowed with only an inch of snow. He talked to the road crew who explained that was the day there was rain before the snow and they made the decision to remove the snow and then apply sand for safety.

Supervisor Dunaski reported a concern over some cracks on Palon Road. After checking with the Pine County engineers, they explained that that is a normal thing for newly paved roads.

Supervisor Bahktiari suggested that the agenda and related material should be posted at least 5 days ahead of the meeting. Supervisor Dunaski had no objection but stated that Approval of the Agenda should then be added to allow for any last minute changes.

Supervisor Bahktiari also suggested a more informal atmosphere at the meetings by calling each other by first names instead of last names.

ROAD UPDATE :

It was stated that it had been covered earlier in the meeting.

ZONING UPDATE :

Zoning Administrator Dennis Genereau gave his report stating there have been 9 permits issued so far this year. He also mentioned that there was a Board of Adjustments meeting scheduled for March 17th at 5 PM and that the BOA was working on finalizing the rules of procedure and scheduling to be ready for any upcoming issues, including the Sand Lake Resort issue and a possible variance request.

Supervisor Dunaski stated that since surveying the right of ways is on the project list for this year he asked Mr. Genereau for his help deciding which roads would be a priority for this year’s upcoming survey.

Supervisor Bahktiari then asked about the blight situation on Harmony Lane. Mr. Genereau stated that well testing is still being looked at and is in a holding pattern for now.

FIRE DISTRICT UPDATE :

Supervisor Bakhtiari stated that the Fire District meeting was at the same time as the regular board meeting this month so he was unable to attend.

CLAIMS :

February 2022 claims were reviewed. Motion made by Dunaski, seconded by Bahktiari to approve the February 2022 claims as provided. Approval of EFT #s 22-08, 22-09 & 22-10, Payroll #PAY 22-03, Check #s 13059 through 13080, & Direct Deposit #s DD1462 through DD1469 for a total of \$23,278.74. Vote Taken: Dunaski – Aye, Bakhtiari - Aye. Motion Passed 2/0.

TOWNSHIP MAIL :

Township mail was opened and reviewed.

ADJOURN :

Motion made by Bahktiari, seconded by Dunaski to adjourn the meeting at 7:45 PM. Vote Taken: Dunaski – Aye, Bakhtiari - Aye. Motion Passed 2/0.

RESPECTFULLY SUBMITTED :

APPROVED :

Clerk, Cindy Woltjer

Vice Chair, Mark Dunaski