**Meeting of the Windemere Planning Commission - April 13th, 2021**

The meeting was called to order at 6:30 PM by Chairman Clair Strandlie. Others present were Planning Commission members Dianna Sandstrom, Cindy Carlson, Dawson Gentry, Windemere Board Supervisor Heidi Kroening, Clerk Cindy Woltjer, and Windemere Township Zoning Administrator Dennis Genereau. Absent was Tom Albrecht. Also present was Paul Horgen.

AGENDA :

Chairman Strandlie called for a motion to approve the agenda. Motion was made and seconded to approve the April 2021 Planning Commission meeting agenda as submitted. Motion passed, 4 Aye – 0 Nay.

**RE-ORGANIZATION :**

Clerk Cindy Woltjer called for nominations for Chairman. A motion was made to nominate Dianna Sandstrom for Chairman. Seconded by Strandlie. Motion passed, 4 Aye – 0 Nay. The clerk then called for nominations for Vice Chair. A motion was made to nominate Cindy Carlson as Vice Chair. Motion passed, 4 Aye – 0 Nay.

**MEETING MINUTES :**

The meeting minutes from the October 13, 2020 Planning Commission meeting were not read. Motion was made to read the October meeting minutes at the June 8, 2021 meeting. Seconded by Strandlie. Motion passed, 4 Aye – 0 Nay.

**PUBLIC COMMENT :**

None.

**ZONING DEPARTMENT REPORT :**

Windemere Township Zoning Administrator Dennis Genereau gave the zoning update. The Zoning Department has handled approximately 12 permits thus far for the calendar year 2021. He also discussed shoreline permits being applied for and has been working with the DNR on some. He reported there are possibly 3 current blighted properties he is dealing with and will check on periodically. With approval of the Township Board he would like to propose a budget for costs involved with cleaning up blighted properties and other expenses. A possible future raise in permit fees was mentioned. Septic compliance is being watched and dealt with both homeowners and contractors. He mentioned that per ordinance, structures can be built up to 150 sq. feet without a permit.

**Campers :**

Recreational Campers/Vehicles were discussed. By ordinance there can be only 2 per lot and they have to meet all required permitting ordinances. This also means that if another structure such as a shed is added, then that is considered the second unit. They also need to have current licensing.

**AIR BNB/VRBOs :**

VRBOs located in Windemere Township were discussed. Zoning Administrator Dennis Genereau is working on gathering more information and getting direction from the Township Board on how to proceed with this.

**OLD BUSINESS :**

None.

**NEW BUSINESS :**

None.

**ADJOURN :**

Motion made by Strandlie, seconded by Carlson to adjourn the meeting at 7:42 PM.

Motion passed, 4 Aye – 0 Nay.

**ADDITIONAL DISCUSSION :**

None.

RESPECTFULLY SUBMITTED : APPROVED :

Cindy Woltjer, Clerk Dianna Sandstrom, Chairman