**Meeting of the Windemere Township Planning Commission - February 8, 2022**

The meeting was called to order at 6:30 PM by Chair Dianna Sandstrom. Others present were Planning Commission members Cindy Carlson, Clair Strandlie, Dawson Gentry, Windemere Board Supervisors Heidi Kroening, Clerk Cindy Woltjer, and Windemere Township Zoning Administrator Dennis Genereau. Absent was Tom Albrecht. Five residents were also in attendance.

**AGENDA :**

Motion was made by Carlson and seconded by Strandlie to approve the agenda. Vote taken. Motion passed - 4/0.

**Camper Regulations :**

Zoning Administrator Dennis Genereau stated he had made a rough count of 100+ campers in the township. He said he has been checking on whether or not campers could be grandfathered in and also checking on whether park models are considered campers or mobile homes. He recommended attorney Scott Anderson to help rewrite the camper ordinance. He then proposed a timeline of getting the first draft to Scott Anderson by the 14th of February to look over and possibly get done by mid-March and to present it to the board in April.

**Short Term Vacation Rentals :**

Commissioner Cindy Carlson reported that she had been working on creating a form for the STVR’s. She said she had looked at other counties’ forms and decided that St. Louis County’s form may be the closest to what Windemere Township may want to use. The commissioners then discussed at length points of concern for the permit. Some of the ideas included application form and what fee to charge – should it be a 3 year permit – sensitive zones, such as forests and environmental lakes – maximum occupancy – parking and traffic – signage – security lights – screening and fencing - required “hosts” to be on call – emergency contacts list for fire, police and sewer along with many more items to consider. Carlson said she would work to get a finalized copy ready to present to the township board in April for their approval A public hearing could then be planned for May or June with final approval by July.

A special meeting to discuss the Short Term Vacation Rental Ordinance was then scheduled for April 7, 2022 at 6:30 PM.

**ADJOURN :**

Motion was made by Carlson, seconded by Strandlie to adjourn the meeting at 7:40 PM. Vote taken. Motion passed – 4/0.

RESPECTFULLY SUBMITTED : APPROVED :

Cindy Woltjer, Clerk Dianna Sandstrom, Chair